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| **PROJECT SCOPE STATEMENT** | |
| **Project Name** | [This section contains the project name that should appear consistently on all project documents. Organizations often have project naming conventions.] |
| **Project Deliverables** | **Detailed Description** |
| [Deliverable] | [Describe this deliverable in as much detail as possible.] |
|  |  |
| **Project Exclusions** | |
| [Indicate anything that will not be included in the scope of the project.] | |
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